

Account Transfer Form

Send Completed form to the lead in the section the account is transferring to

Account # 516965 Map-Tax-Lot 061W33D001000 Date of Request: 10/4/2023

Section From: RURAL Prop Class: 451 RMV Class: 451

Section To: COMM Prop Class: RMV Class:

Sending Section

Person Requesting Transfer: MLH

Reason For
Transfer:

ZONED INDUSTRIAL AND BUILT NEW STRUCTURE
OF RENTABLE COMMERCIAL SUITES

Lead Review of Transfer: WW

Clerk Transferring Account: AK

Open Workflows Finalized ☒ NA

Current Year Workflow Created* ☒ X

*Operation = Account Transfer, Task Type = Account Review, Comment Includes
Reason for Transfer, Assigned to Receiving Lead

Red Tag/Future Workflow Created ☒ X

Receiving Section Notified of Transfer: ☒ Email ☐ In person Account Note Added** ☒ X

** Notify Box is Checked

Receiving Section

Red Tag/Future Workflow Prop Class Updated: ☐ Account Note Updated*** ☐

*** Notify Box is UnChecked

Lead Appraiser Receiving Account: Clerk Receiving Account:

New Changing Information:

Comments:

Franchise Appraiser:

MASANh:

Account Added to Tracker: ☐ Yes ☐ No

Land Use Code:

Data Collector collects
from sending section: ☐ Apex ☐ Plans ☐ Permit

Related Accounts Affected:

Date Completed:

Workflow: ☐ MASANh ☐ Fragments Updated
☐ Prop Class ☐ Last Inspection Date
☐ RMV Class ☐ Inspection Level

☐ Transfer Form Scanned to Laserfiche