## **Account Transfer Form**

Send Completed form to the lead in the section the account is transferring to

Account #	360198	Map-Tax-Lot	061V	V09AA00803	Date of Request:	8/9/2024
Section From:	Rural	Prop Class:	401	RMV Class:	401	
Section To:	Res	Prop Class:	491	RMV Class:	491	
Sending Section						
Person Request	Amy	Reason Fo				
Lead Review of Transfer: w		ww		1	received by Aug 1. Ins m Rural to Res.	side city limits,
Clerk Transferin	g Account:	Amy		transfer from	ir Kurar to Kes.	
Open Workflows Finalized  Current Year Workflow Created*  *Operation = Account Transfer, Task Type = Review, Comment Includes Reason for Transfer, Assigned to Receiving Lead						
Red Tag/Future	Workflow Create	ed X				
Receiving Section Notified of Transfer:  X Email In person Account Note Added**  ** Notify Box is Checked						
			Receiving	Section		
Red Tag/Future Workflow Prop Class Updated:  Account Note Updated***  *** Notify Box is UnChecked						
Lead Appraiser Receiving Account: Clerk Receiving Account:						
New Changing Information: Comments:				***Per BES, valuation needs to reflect "un buildable"		
Franchise Appraiser:					keeping the property of farm again in future	
MASANh: Account Added to Tracker:YesNo						No
Land Use Code:  Data Collector collects from sending section:  Apex Plans Permit						Permit
Related Accoun	ts Affected:					_
Date Completed:			orkflow:	MASANh Prop Class RMV Class	Fragments U Last Inspecti Inspection Le	on Date
Transfer For	m Scanned to La	serfiche				