

Account Transfer Form

Send Completed form to the lead in the section the account is transferring to

Account # 355260 Map-Tax-Lot 051W06D000502 Date of Request: 3/13/2023

Section From: RUR Prop Class: 500 RMV Class: 500

Section To: COM Prop Class: _____ RMV Class: _____

Sending Section

Person Requesting Transfer: Brooke

Reason For Transfer: Golf course. Remaining farm acres disqualified from special assessment in 23-24. Potential Additional Tax Liability of \$1,604.03 will need to be collected when use of land changes.

Lead Review of Transfer: Wendy

Clerk Transferring Account: Amy

Open Workflows Finalized

Current Year Workflow Created*

*Operation = Account Transfer, Task Type = Account Review, Comment Includes Reason for Transfer, Assigned to Receiving Lead

Red Tag/Future Workflow Created

Receiving Section Notified of Transfer: Email In person Account Note Added**

** Notify Box is Checked

Receiving Section

Red Tag/Future Workflow Prop Class Updated: Account Note Updated***

*** Notify Box is UnChecked

Lead Appraiser Receiving Account: Craig Clerk Receiving Account: _____

New Changing Information: Comments:

Franchise Appraiser: _____

MASANh: _____ Account Added to Tracker: Yes No

Land Use Code: _____ Data Collector collects from sending section: Apex Plans Permit

Related Accounts Affected: _____

Date Completed: _____ Workflow: MASANh Fragments Updated
 Prop Class Last Inspection Date
 RMV Class Inspection Level

Transfer Form Scanned to Laserfiche