## **Account Transfer Form**

Send Completed form to the lead in the section the account is transferring to

Account #	353157	Map-Tax-Lot	083V	V140000400	Date of Request:	5/10/2023	
Section From:	RES	Prop Class:	490	RMV Class:	490		
Section To:	RUR	Prop Class:	541	RMV Class:	400		
Sending Section							
Person Requesting Transfer: WW			Reason F Transfer:		must be finalized firs		
Lead Review of Transfer: SR				FARMLAND	IN SPECIAL ASSESSM	ENT	
Clerk Transfering Account: LK							
Open Workflows Finalized X Current Year Workflow Created* X *Operation = Account Transfer, Task Type = Account Review, Comment Includes Reason for Transfer, Assigned to Receiving Lead							
Red Tag/Future Workflow Created X							
Receiving Section Notified of Transfer:  X Email In person Account Note Added**  ** Notify Box is Checked							
Receiving Section							
Red Tag/Future Workflow Prop Class Updated:  X  Account Note Updated***  *** Notify Box is UnChecked							
Lead Appraiser Receiving Account: WW Clerk Receiving Account: AK							
New Changing Information: Con			omments: Work Order has been finalized.				
Franchise Appraiser: Wendy		dy			N SPECIAL ASSESSMENT		
MASANh: 06/06/000		Acc	Account Added to Tracker: Yes X No				
Land Use Code:  Data Collector collects from sending section:  X Apex Plans Permit							
Related Accou	nts Affected:		N/A				
Date Completed: 8/9/2023			orkflow:	X MASANh X Prop Class X RMV Class	X Fragments L X Last Inspecti X Inspection L	ion Date	
No Transfer Fo	orm Scanned to La	serfiche					