



ENVIRONMENTAL HEALTH SPECIALIST 1

Classification Title: 540

FLSA: Non-exempt

EEOC: 02

GENERAL STATEMENT OF DUTIES:

This is an entry-level environmental health position. This position performs variety of survey and investigational duties of introductory nature in the field of environmental sanitation to determine compliance with public health laws and administrative rules; does related work as required.

Upon satisfactorily meeting the experience, knowledge, training requirements, skills and abilities of an Environmental Health Specialist 1, the employee may be promoted to the classification of Environmental Health Specialist 2.

SUPERVISION RECEIVED:

Works under the close supervision of a professional level environmental health specialist or the program supervisor who makes assignments and reviews work for effectiveness and adherence to law and departmental procedures and policies.

SUPERVISION EXERCISED:

Supervision is not normally a responsibility of this class.

EXAMPLES OF DUTIES: (Duties may include, but are not limited to the following)

1. Inspects water supplies for sources of contamination and treatment methods; collects samples for bacteriological and chemical analysis; advises on treatment, construction, and operation. Performs sanitary surveys on public water systems.
2. Inspects wells for location; ground formation and construction; advises on cleaning methods for wells; cisterns and storage tanks.
3. Investigates school buildings for water supply; general cleanliness; gyms and showers; laboratories; lighting; sewage disposal; washroom and toilet facilities.
4. Inspects food handling and service establishments for general cleanliness and sanitation and compliance with state laws and regulations. May instruct food handlers in classes.
5. Inspects garbage and sewage disposal methods; advises on private sewer; cesspool and septic tank construction and installation; advises on proper installation of such facilities as designated by state agencies.
6. Conducts rodent and mosquito control programs. May do vector surveys and control treatment as required.

7. Inspects public swimming pools and spa pools and checks for compliance with state laws and regulations.
8. Inspects tourist accommodations, organizational camps, and RV parks for compliance with state laws and regulations.
9. Investigates complaints of sanitary nuisances; may inspect new home construction as to sewage disposal; public facilities for compliance with federal and state loan agency requirements.
10. Condemns merchandise and other material offered for sale or use in violation of sanitary regulations; collects and preserves evidence; testifies in court and assists in preparing and conducting legal proceedings and defenses.
11. Keeps records of inspections and other activities; prepares reports and recommendations; and does other work as assigned.
12. Does plan reviews on public facilities for health and safety.

RECRUITING REQUIREMENTS
KNOWLEDGE, SKILLS AND ABILITY:

Basic knowledge of theory and practices of environmental health; some knowledge of the laws and administrative rules governing the sanitation programs of the state; ability to make investigations; compile data; and present a clear, concise report; some knowledge of the equipment used, business practices and techniques of those industries in which the programs are concerned; ability to promote awareness of and participation toward, the correction of public health problems among the general public. Must possess basic computer skills in word processing and spreadsheets.

EXPERIENCE AND TRAINING:

1. Bachelor's degree with 45 quarter hours, or 31 semester hours, in science courses relating to environmental sanitation.

NECESSARY SPECIAL QUALIFICATIONS:

- Must possess, at time of application, and maintain a valid Class C Oregon driver's license and acceptable driving record.
- Must have own transportation.
- Must possess and maintain proof of personal automobile liability insurance, at a minimum, in the amount required by Oregon Law [ORS Chapter 806].

- Must pass a criminal history background investigation; however, conviction of a crime may not necessarily disqualify an individual for this classification.
- Must obtain and maintain a Sanitarian Trainee Registration and continuing education units as required by Sanitarian's Registration Act within 30 days of hire.
- Must successfully pass the Registered Sanitarian examinations conducted by the Sanitarian's Registration Board upon completion of the required number of hours worked as a Registered Sanitarian Trainee in the State of Oregon [3840 hours/2 years] in accordance with ORS 700.010 to 700.990. Failure to successfully pass the required Sanitarian examinations will result in termination from this position.
- Must be able to obtain a Public Health Pesticide Applicators license from the Oregon Department of Agriculture in a 90-day notice.

ADOPTED: 3/75

REVISED: 12/86; 6/89; 9/00; 5/03; 07/08; 04/09

MR: 07/08