



**ADMINISTRATIVE POLICIES**

<b>SECTION:</b>	<b>Health, Safety &amp; Security</b>	<b>POLICY #:</b>	<b>523</b>
<b>TITLE:</b>	<b>Work Crew Injury Coverage</b>	<b>PROCEDURE #:</b>	<b>523-A</b>
		<b>ORDER #:</b>	<b>08-63</b>
<b>DEPT:</b>	<b>Business Services</b>	<b>DIVISION:</b>	<b>Risk Management</b>
<b>ADOPTED:</b>	<b>5/08</b>	<b>REVIEWED:</b>	<b>REVISED:</b>

**PURPOSE:** The purpose of this policy is to establish organizational guidelines for insurance coverage of accidental injuries to individuals who are members of work crews under the direct supervision of the Marion County Sheriff’s Office, Juvenile Department, Business Services, and Public Works.

**AUTHORITY:** The Marion County Board of Commissioners may establish rules and regulations in reference to managing the interest and business of the county under ORS 203.010, 203.035 and 203.111.

The Marion County Board of Commissioners expresses the governing body’s formal, organizational position of fundamental issues or specific repetitive situations through formally adopted, written policy statements. The policy statements serve as guides to decision making for both elected and appointed officials on the conduct of county business.

The Marion County Administrative Policies and Procedures manual of the Board of Commissioners outlines the forms and process through which the board takes official action on administrative policy, and is the official record of county administrative policy.

**APPLICABILITY:** Work crew injury coverage applies to:

1. Juvenile alternative program matrix, focused utilization of employment & labor (FUEL), and youth community service program (YCSP) clients under the direct supervision of county employees
2. Adult corrections restitution clients under the direct supervision of county employees, including work release and forest crew

**GENERAL POLICY:** Marion County may provide accidental injury coverage to individuals who are members of work crews that are under the direct supervision of Marion County employees.

## **SUBJECT: WORK CREW INJURY COVERAGE**

### **POLICY GUIDELINES:**

#### **1. Responsibilities:**

Risk management is responsible for implementation and revision of this policy and the related procedures. Supervisors of injured crewmembers are responsible for coordinating investigation and documentation with risk management to ensure applicable rules and policies are followed.

#### **2. Exceptions:**

Any exceptions to this policy and corresponding procedures must be approved by risk management.

#### **3. Implementation:**

Risk management will implement this policy and make revisions as necessary. This policy will go into effect upon board approval.

#### **4. Exclusions**

a. The work crew injury coverage policy specifically excludes payments for lost wages or indemnity, pain and suffering.

b. The work crew injury coverage policy does not cover any loss caused in whole or in part by, or resulting in whole or in part from:

- 1) Intentional or self-inflicted injury, suicide, or attempted suicide
- 2) Illness, disease or mental infirmity
- 3) Injuries resulting from being under the influence of drugs or intoxicants
- 4) Stroke or cerebrovascular accident or event, cardiovascular accident or event, myocardial infarction or heart attack, coronary thrombosis, or aneurysm
- 5) Conditions covered under workers' compensation

c. Notwithstanding the limitations and exclusions listed, the underlying insurance policy will take precedent in all cases involving question of coverage, limitations and exclusions.

#### **5. Periodic Review:**

Risk management will periodically review this policy and the corresponding procedures to ensure compliance with applicable laws and rules.